

**Rental of Conferene Room and Miscellaneous
during U.S. "Election Night" November 8-9, 2016**

Category	Estimated Qty	Unit price Net in PLN	Total NET Price in PLN	VAT in PLN	Sub-Total in PLN with VAT	Comments
Conference space (Ball Room) for 400 guests	1					From 12:00 pm November 8 to 12:00 pm November 9. Actual event is 8:00 pm on November 8 to 8:00 am on November 9
AV equipment	1					3 projectors, 3 screens, sound system, 1 microphone
Break-out Room for 30 guests	1					Needed Noon November 8 to 8:00 am November 9. Must be in proximity of Ball Room (cosy room for rest, not available for general public)
Buffet breakfast for 400 guests	400					From 6-8 am - November 9
Private Dining Room for breakfast for 30 guests with Plated Breakfast (NOT BUFFET) for 30 guests.	1					Room should be close to ballromm/ not in dining room. Time to be determined
Option1: Buffet (finger food) in front of the Ball Room including soft drinks, coffee/tea and small snacks	400					pls. provide a menu for selection - Should be: Heavy finger food from 8:30 - 10 pm Then lighter finger food through out night. Breakfast buffet at 6:00 am (See above)
Option 2: Buffet (finger food) in front of the Ball Room including soft drinks and beverages (beer and wine only) , coffee/tea and small snacks	400					Same as above including with beer and wine
Sub-Total for Additional services:						